



# The Caldwell Chamber of Commerce

Presents

The 17th Annual Treasure Valley Night Light Parade

## "Christmas in Toyland"

Sponsored by:



**Saturday, December 7th, 2019**

It's time to make plans and sign up for this years Treasure Valley Night Light Parade. Please complete and return the attached entry form to the Caldwell Chamber of Commerce We are looking forward to a wonderful parade with a joyous holiday season.

**ALL PARADE PARTICIPANTS MUST ENHANCE THEIR ENTRIES WITH A MINIMUM OF 500 LIGHTS!**

### INDIVIDUALS

MUST have lights & decorations

### MOTORCYCLE/ATV/UTV RIDERS

MUST have lights & decorations

MUST wear safety gear

MUST be street legal

MAX 15 riders per float



### ALL FLOATS

MUST have lights & decorations

MUST only have holiday music

MUST have fire extinguisher

### ALL HORSES, CARS & TRUCKS

Must have lights & decorations

### ALL VEHICLES

Operators of any motorized vehicles MUST have a legal and valid drivers license

**For the safety of children and due to insurance liabilities, alcohol consumption OR throwing candy is STRICTLY PROHIBITED**

Please return completed entry form, entry fee and liability form before Nov 25th

Mail entry forms with payment

Checks payable to: Caldwell Chamber of Commerce, 704 Blaine Street, Caldwell ID 83605

Feel free to call with any questions - (208) 459-7493 or email [Gnordby@caldwellchamber.org](mailto:Gnordby@caldwellchamber.org)

Your position in the parade is determined by the date we receive your paid entry form.

**There will be no last minute entries or substitutions no exceptions!**  
**Rules and Regulations below:**

**PLEASE BE SURE ALL of your unit participants are aware, understand and abide by these rules:**

1. **To be included in the judging** - your float design must match the theme "*Christmas in Toyland*"
2. **Confirmation Packet** - If you have not received your confirmation packet by November 29th, please call the Chamber at (208) 459-7493.
3. **Your assigned location** - All units must be in their assigned locations by **3:30pm SHARP**.
4. **NO ENTRIES WILL BE ALLOWED AFTER 4:00pm**.
5. **Parade Kick-off at 6:00pm** - Regardless of the weather, the parade will go on!
6. **Lighting required** - All floats must have a minimum of 500 lights. ALL WALKERS MUST HAVE LIGHTS ON!
7. **Holiday music and sounds only** - Non-holiday sounds or music along with the use of air horns is STRICTLY PROHIBITED
8. **A safe gap-free parade** - You must keep up and leave two car lengths between you and the unit in front of you. If your unit is close to horses or other animals, please take extra care to not spook them. Do not wave objects, make loud noises or sudden movements as it may startle the animals.
9. **A working fire extinguisher** - According to the law, a fire extinguisher is required on board each float or tow vehicle. The Caldwell Fire Department will inspect the floats before kick-off to confirm you have a 2A:10BC (5 pound dry chemical fire extinguisher). For more information on this, contact Caldwell Fire Department Fire Prevention Division (208) 455-4701.
10. **Removal from parade:**
  - \* The parade committee reserves the right to accept or reject any parade participants.
  - \* The parade committee reserves the right to remove any unit from the parade line for any reason or cause without advanced notice.
  - \* Any entries deemed to be in poor taste would not be allowed to be in the parade.
  - \* Any promotion of social issues will not be tolerated.
  - \* Directions by Law Enforcement Officers and/or Parade Officials must be strictly followed.
  - \* Anyone registered to participate in the Treasure Valley Night Light Parade is prohibited from drug or alcohol use during all parade activities.

11. **Improper use of the American Flag is not permitted** - Proper use of the flag is based upon U.S. flag policies as set forth in the U.S. Code.
12. **Parking Instructions** - Will be included in your confirmation packet.
13. **PLEASE NOTE - All entries in the parade must be street legal** - trailers need to have full lighting and functional tail lights. All floats **MUST NOT EXCEED** 12ft height restriction! You will be arriving for the parade in daylight and departing in the dark.
14. **Transportation is not provided** - Please take responsibility for making alternative transportation plans prior to Dec 7th. There is no transportation provided to return to O'Connor Field House after the parade.
15. **If you have children or adults riding on your float** - your designated pick-up place will be identified in your confirmation packet. Please be sure this information is passed on to the parents.



## REMINDERS



**There is only ONE living, human Santa Claus in the parade. The Committee has invited Santa to arrive from the North Pole at 5:45pm to participate in the Treasure Valley Night Light Parade.**

### **NO SANTA THEMED FLOATS**



Measurements submitted **MUST** include **TOTAL** lengths of **ALL** vehicles and trailers.

**Please submit front to rear measurements including the spacing between.**

Each parade entry is assigned a position number that will be provided at time of check in.

The position number **MUST** be returned to the Caldwell Chamber of Commerce or you will be charged a \$25.00 fee!

Signature: \_\_\_\_\_

\*These guidelines and requirements may be subject to change\*



# "Christmas in Toyland"



Saturday, December 7th, 2019 kick-off at 6:00pm

ENTRY DEADLINE: Monday, November 25th, 2019

Name of Organization: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Cell Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

## ENTRY FEE Check One:

- \$25.00 -Chamber Members Non-Profit Organizations/Individual Families -**After Nov 15th, entry is \$35.00**
- \$35.00 -Non-Member Non-Profit Organizations/Individual Families -**After Nov 15th, entry is \$45.00**
- \$50.00 -Combined entries for Non-Profit Organizations -**After Nov 15th, entry is \$60.00**
- \$100.00 -Chamber Members -**After Nov 15th, entry is \$110.00**
- \$125.00 -Non-Members -**After Nov 15th, entry is \$135.00**

**All entries and payments MUST be submitted NO LATER than Monday, November 25th.**

**\*\*Late entries will be subject to approval\*\***

**\*\*For Non-Profit organizations, Certificate of Liability may be required\*\***

## ENTRY TYPE - Please complete entire application.

- |   |  |
|---|--|
| <input type="checkbox"/> Band _____ # of walkers            | <input type="checkbox"/> Carolers _____ # of walkers           |
| <input type="checkbox"/> Musical Group _____ # of walkers   | <input type="checkbox"/> Atv/Utv (Limit 15) _____ # of walkers |
| <input type="checkbox"/> Horses _____ # of walkers          | <input type="checkbox"/> Parade Walkers _____ # of walkers     |
| <input type="checkbox"/> Truck and Float _____ # of walkers | <input type="checkbox"/> Motorcycles _____ # of walkers        |
| <input type="checkbox"/> Walkers _____ # of walkers         | <input type="checkbox"/> Golf Carts _____ # of walkers         |

**IMPORTANT: Please fill out length of your float from front to rear, space between included!**

Number of people in entry: \_\_\_\_\_  
Number of animals in entry: \_\_\_\_\_  
Height of float (Max 12ft): \_\_\_\_\_ Length of float: \_\_\_\_\_

## AWARDS

### Non-Profit Categories - (Churches, C6, C3 Only)

- \*Sponsors choice - \$500 & Plaque
- \*Best Demonstration of Theme - \$300 & Plaque
- \*Best Use of Lights - \$200 & Plaque
- \*Best Equine Group - \$100 & Plaque
- \*Best Non-Motorized Entry - \$50 & Plaque

### Commercial Category

- \*Sponsors Choice - Starlight Award Plaque
- \*Best Demonstration of Theme - Starlight Award Plaque
- \*Best Use of Lights - Starlight Award Plaque

### Treasure Valley Night Light Parade Release Agreement

I have received, agreed to and understand ALL rules and regulations governing the parade. I understand that The Caldwell Chamber of Commerce, The parade committee and/or sponsors will not be held responsible for any injuries, accidents, or damages resulting from any units or individuals participation in the Treasure Valley Night Light Parade. By signing this form, I agree all rules are binding and all participants in our organization will be advised.

Print: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Payment made by CHECK:  CASH:  Amt: \$ \_\_\_\_\_ Date payment is received: \_\_\_\_\_



## Sample of Description

PARADE ENTRY DESCRIPTION TO BE READ WHILE PASSING THE JUDGES STAGE AT 22nd & Blaine

Entry Float Organization Name: Cheer Force

Title of your entry: "I'll be home for Christmas"

Title of Holiday Song (optional): "Jingle Bells"

<b>Description of your float in 50 words or less:</b>
<b>Example #1:</b> "The Caldwell Chamber of Commerce is a Non-Profit Organization. We would like to wish all the Community a Happy Holiday and prosperous New Year!"
<b>Example #2:</b> "I'll be home for Christmas" float is sponsored by the parents of the Cheer Force. They are Caldwell's only All-Star competition Cheerleading Squad. The feature Cheerleaders from Youth to Junior Squads ranging from 1st to 8th grade. Their Cheerleaders come from all over Treasure Valley. Happy Holidays!
<b>**If your float includes Dignitaries/Rodeo Queens, please include their names**</b>
<b>***Radio announcer has the right to shorten the description as necessary***</b>

Will you have children under 13 on your float? Yes  No  If so how many? 2

ALL PARENTS OF CHILDREN PARTICIPATING IN THE TREASURE VALLEY NIGHT LIGHT PARADE ARE REQUIRED TO MEET WITH YOUR FLOAT COORDINATOR TO DECIDE PICK-UP LOCATION.

**Contact person for your float:**

Name: Tim Walker

Email: TimWalker@gmail.net

Phone number: (555) 555-5555

**Float Guides - Walkers guiding the float on the parade route:** Jill Smith, Leanne Bozeman, Logan Nash, Mike Price, Tim Walker and Rebecca Nash.

(Must have lights on vests!!)

**Please return this description with application & payment to:**

Caldwell Chamber of Commerce  
704 Blaine Street  
Caldwell, ID 83605  
(208) 459-7493

or email to [Gnordby@caldwellchamber.org](mailto:Gnordby@caldwellchamber.org)