

Caldwell Chamber of Commerce  
**Treasure Valley Night Light Parade Free Vendor Application**  
**“I’ll Be Home for Christmas”**

**Application Deadline is Friday, November 16, 2018**  
**VENDORS MUST SIGN UP WITH THE CALDWELL CHAMBER!!!**

Organization / Vendor Name: \_\_\_\_\_  
Contact Person’s Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell #: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Booth Physical Location: \_\_\_\_\_

**You MUST provide the following.**

If you have NOT turned in the following along with this form you will be asked to leave.

- \_\_\_\_\_ (Initial) **1) Copy of Tax ID number**
- \_\_\_\_\_ (Initial) **2) Written permission to be at chosen location.**
- \_\_\_\_\_ (Initial) **3) Attach a List of foods, goods and services to be sold.**
- \_\_\_\_\_ (Initial) **4) Southwest District Health license and/or approval **MUST be included with application!****  
Contact: Southwest District Health (208.455.5400)  
13307 Miami, Caldwell, ID 83607 / <http://www.swdh.org/food-safety.asp>
- \_\_\_\_\_ (Initial) **5) Proof of Insurance** – For business insurance you will need to provide a copy of your liability and name the Chamber as an additional insured for this event. For a home based business you will need to provide a copy of your home owner’s insurance policy.

MARK those that apply to your booth sales:

- \_\_\_\_\_ (Initial)  **VENDOR PACKET FOR TEMPORARY FOOD ESTABLISHMENTS**  
Code Requirements (Food handling and safety)
- \_\_\_\_\_ (Initial)  **Additional Event Application for Temporary/Intermittent Food License**  
(About your booth and business)  
**Caldwell City and Rural Fire Department**  
Contact: Caldwell Fire Dept. 621 Cleveland Blvd, Caldwell, ID 83605 (208.455.3032)
- \_\_\_\_\_ (Initial)  **Guidance for Licensure of Temporary and Intermittent Food Vendors**  
(Fee will cover the temporary or intermittent food establishment for an entire calendar year)
- \_\_\_\_\_ (Initial)  **Low Risk Food Establishment**  
(A low-risk food establishment provides factory-sealed, pre-packaged, non-potentially hazardous foods. The establishment may have limited preparation of non-potentially hazardous foods only)
- \_\_\_\_\_ (Initial)  **Food Vendor Requirements**  
(Requirements: Fire Extinguishers, Commercial Cooking Appliance systems, Hood & Duct Systems, Power Source, Exiting, Waste)

**Chamber will NOT:**

- \_\_\_\_\_ (Initial) **PROVIDE** Generators, water, electricity, garbage receptacles or drainage.
- \_\_\_\_\_ (Initial) **DELEGATE** or guarantee your choice of location; Vendor will have to make arrangements with store front property owners.

In consideration of acceptance of the registration, I for myself, children, guardianship, and anyone entitled to act on behalf of anyone registered for the above mentioned programs, agree to waive any claim against the Caldwell Chamber of Commerce, its Board, employees, the City of Caldwell, or its agents for injuries that may occur as a result of my participation in this event. My signature acknowledges that I understand the risk involved in the activity to avoid injury.

Signature of Responsible Party \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name of Responsible Party \_\_\_\_\_ Phone number: \_\_\_\_\_