



The Caldwell Chamber of Commerce
16th Annual Treasure Valley Night Light Parade

“I’ll be Home for Christmas”

Saturday, December 1, 2018 at 6:00 pm

It’s time to make plans and sign up for this year’s Treasure Valley Night Light Parade, by completing and returning the attached entry form to the Caldwell Chamber of Commerce.

We are looking forward to a wonderful parade and a joyous and prosperous holiday season.

LIGHTS

All parade participants **MUST** enhance their entries with lights!!!

ALL FLOATS

MUST have lights & decorations

MUST only have holiday music

MUST have a fire extinguisher

MUST NOT exceed 12’ feet height restriction

INDIVIDUALS

MUST have lights & decorations

MOTORCYCLE RIDERS

MUST be street legal

MUST wear safety gear

MUST be decorated with lights

ALL HORSES, CARS & TRUCKS

MUST be decorated

Cars and trucks MUST be lighted

Please, No Santa Themed Floats

ALL VEHICLES

Operators of any motorized vehicles MUST be age appropriate and licensed under Idaho law.

Throwing candy is prohibited, for the safety of the children.

Make checks payable to:	Caldwell Chamber of Commerce
Mail entry form and fee to:	704 Blaine St. Caldwell, ID 83605
Questions:	(208) 459-7493 www.caldwellchamber.org

Email gnordby@caldwellchamber.org Phone (208) 459-7493

Notice: Due to the Importance of Parade Organization
There will be no last-minute entries or substitutions.
MUST READ!!!!

Rules and Regulations - Please be sure that ALL of your unit participants are aware of abide by these rules

1. To be included in the Judging and be eligible for a prize your float design must match the theme:
"I'll Be Home For Christmas"
2. **If your Confirmation notice is not received** by November 27, 2018, please call the Chamber at
3. (208) 459-7493.
4. **Your assigned location.** All units must be in their assigned locations by **3:30 PM SHARP**
5. **NO ENTRIES WILL BE ALLOWED AFTER 4:00 PM.** (We need to have time to complete the line-up for parade announcers and judges by 5:30 PM)
6. **Parade kick-off at 6:00 PM - Regardless of the weather, Parade will go on!**
7. **Lighting required.** All floats must have lighting, a minimum of **500** lights. Lights and music will support the theme of the float, based on the holiday song you have selected. ALL walkers MUST have lights on their person.
8. **Holiday music only and Sound.** Non-holiday season music is prohibited. The blowing of loud air horns is STRICTLY PROHIBITED.
9. **A safe and gap-free parade.** You must keep up with the unit in front of you. Please leave two car lengths between you and the unit in front. If your unit is close to horses or other animals, please take extra care not to spook them. Waving objects, sudden movements and loud noises may startle animals.
10. **A working fire extinguisher.** A fire extinguisher is required on board each float or tow vehicle;
2A:10BC
(5 pound dry chemical fire extinguisher) the Caldwell Fire Department will inspect the floats before kick-off and confirm that you have one. Open flame containers must be Caldwell Fire Dept. approved. For more information on fire extinguishers contact Caldwell Fire Dept. Fire Prevention Division (208) 455-4701.
11. **Removal from parade.**
 - The parade committee reserves the right to accept or reject any parade participants.

- The parade committee reserves the right to remove any unit from the parade line for any reason or cause without advance notice.
- Any entries deemed to be in poor taste would not be allowed to be in the parade.
- Promotion of social issues will not be allowed.
- Directions by Law Enforcement officers and/or Parade Officials must be strictly followed.
- Anyone registered to participate in the Treasure Valley Night Light Parade is prohibited from the use of drugs or alcohol during all parade activities.

12. **Improper use of the American flag** is not permitted. Proper use of the flag is based upon U.S. flag policy as set forth in the U.S. Code.

13. **Parking Instructions** will be included in your Confirmation Packet.

14. **Please Note: All entries in the parade must be street legal trailers with full lighting including taillights and must NOT exceed 12' feet height restriction!** You will be arriving for the parade in daylight and departing in the dark! There is not any transportation provided to return back to O'Connor Field House for vehicles, please take responsibility for making alternative transportation plans prior to December 1.

15. **If you have children or adults riding on your float, designated pick-up place will be identified in your confirmation packet, please be sure this information is passed on to the parents!**

Remember... there is only one living, human, Santa Claus in the parade. The Committee has invited Santa to arrive from the North Pole at 5:45 PM sharp to participate in the Treasure Valley Night Light Parade.

Please NO Santa Themed Floats.

*These guidelines and requirements may be subject to change.

Please Note

**Measurements submitted MUST Include
TOTAL
Lengths of ALL Vehicle(s) and Trailer(s)**

EACH PARADE ENTRY IS ASSIGNED A NUMBERED POSITION. YOUR POSITION NUMBER WILL BE PROVIDED AT TIME OF CHECK IN- NUMBER MUST BE RETURNED TO THE CHAMBER OF COMMERCE OR YOU WILL BE CHARGED A \$25.00 FEE.

Signature _____

"I'll be Home for Christmas"

Saturday, December 1, 2018 kick-off at 6:00 PM
ENTRY DEADLINE: Wednesday, November 21, 2018

Name of Organization: _____
Address: _____ City: _____ State: ___ Zip: _____
Contact Person: _____ Work Phone: _____
Cell Phone: _____ Email: _____

ENTRY FEE Check One:

- \$25.00 for Non-profit organizations or Individual families, **After November 16**, entry fee is \$35.00
- \$100.00 for all chamber members, **\$125.00 for non-members**, **After November 16**, add \$10.00 to entry fee
- No Fee for Public Schools K-12, this includes, bands & organizations within the school**
- \$50.00 for Combined Entries for Non Prophet organizations. **After November 16**, entry fee is \$60

Payments must be submitted with entries

CHECK or CASH AMOUNT ENCLOSED \$ _____

NO Entries will be accepted after Wednesday November 27 at 12:00 pm

ENTRY TYPE (please fill out correctly or application will be denied)

- Band Musical Group/Carolers Horses # _____ Truck and Float
 Walkers # _____ Golf carts # _____ Motorcycles # _____ Vehicles(2max) # _____

IMPORTANT: Please fill out the correct length of float plus vehicle for parade line-up

Number of people in entry: _____

Number of animals in entry: _____

Total length of your entry is VERY Important

Height of Float: _____ (Max is 12 ft.) Length of Float (including the Tow vehicle): _____ Ft.

Number of vehicles in entry: _____ (UTV's, Motorcycles, etc.) Length of all _____

No changes can be made to entry length after November 27, 2017

Do you plan to have music on your float? Yes / No

Do you want your entry to be judged? Yes / No (Note: Entry must follow theme to be judged)

Non-Profit Categories

(Churches, Organizations, C6, C3 Only)

Sponsors Choice

\$500.00 & Plaque

Best Demonstration of Theme

\$300.00 & Plaque

Best Use of Lights

\$200.00 & Plaque

Best Equine Group

Plaque & \$100.00

Best Non-Motorized Entry

Plaque

Commercial Category

Sponsor's Choice

Starlight Award Plaque

Best Demonstration of Theme

Starlight Award Plaque

Best Use of Lights

Starlight Award Plaque

Treasure Valley Night Light Parade Release Agreement

I have received, agreed to and understand ALL rules and regulations governing the parade. I understand that the parade committee and / or sponsors will not be held responsible for any injuries, accidents, or damages resulting from any unit's participation in the Treasure Valley Night Light Parade. By signing this form, I agree all rules are binding and all participants in our organization will be advised.

Print: _____ Signed: _____ Date: _____

Payment Received: _____ Type of Pymt. (Cash or Check): _____ Date Received _____

**Caldwell Chamber of Commerce presents:
The 2017 Treasure Valley Night Light Parade**

“I’ll be Home for Christmas”

Saturday, December 1, 2018 at 6:00 PM

**PARADE ENTRY DESCRIPTION TO BE READ WHILE PASSING
THE JUDGES STAGE AT 22nd & Blaine**

Organization Name Entering Float:	
Title of Your Entry:	
Title of Holiday Song: (optional)	
Small Description of your Float and/or short greeting: Marching bands include sponsor	
If your float includes Dignitaries/Rodeo Queens etc. please include their names.	

Remember... there is only one living, human, Santa Claus in the parade. The Committee has invited Santa to arrive from the North Pole at 5:45 PM sharp to participate in the Treasure Valley Night Light Parade. Please, No Santa Themed Floats...

Will you have children under 13 on your float?	IF YES, HOW MANY? _____ PLEASE BE SURE YOU DISTRIBUTE THE CHILDREN’S PICK UP LOCATION FOLLOWING THE PARADE TO ALL PARENTS AND/OR AUTHORIZED ADULTS.
Name & Phone Number: contact person for your float	
Float Guides: walkers guiding float on the parade route (MUST have lights or reflector vests!!!)	

**Please return this description with application & payment to:
Caldwell Chamber, 704 Blaine Street, Caldwell Idaho 83605**

OR Email to: gnordby@caldwellchamber.org Phone (208) 459-7493

Sample of Description

PARADE ENTRY DESCRIPTION TO BE READ WHILE PASSING THE JUDGES STANDS AT 22nd & Blaine

Organization Name	
Entering Float:	XYZ Company
Title of Your Entry:	I'll be home for Christmas
Title of Holiday Song: (optional)	Jingle Bells
Small Description of your Float and/or short greeting: <small>Marching bands include sponsor</small>	Read Example 1,2,3
<p>Example 1</p> <p>The Caldwell Chamber of Commerce is a non-profit organization. We would like to wish all the community a Happy Holiday and Prosper New Year!!</p>	
<p>Example 2</p> <p>As Ma & Pa are snuggled in their bed and dreaming of sugar plums, they're awakened by neighborhood clatter. Story telling, and Christmas carols are the holiday activities in this neighborhood. Let's watch this busy household as they experience "The Night Before Christmas" The Aktion Club is affiliated with the Caldwell Kiwanis. It is a leadership club for adults with disabilities and recognized through Kiwanis International. The Caldwell Aktion Club is the only existing club in the Idaho and Utah district.</p>	
<p>Example 3</p> <p>The Polar Express Float is Sponsored by the parents of the Cheer Force. They are Caldwell's only All-Star competition Cheerleading Squad. They feature Cheerleaders from youth & Junior squads ranging from first grade to eighth grade. Their cheerleaders come from various parts of the Treasure Valley. The Cheerleaders are in their pj's ready to take the flight to their first time at Nationals and make their wish come true. We encourage our squads to "Just Believe" as Cheer Force takes the Polar express to Nationals. Happy Holidays From Cheer Force All Stars & Families.</p>	
<p>If your float includes Dignitaries/Rodeo Queens etc. please include their names.</p>	

Will you have children under 13 on your float?	<p>IF YES, HOW MANY? <u> 3 </u></p> <p>PLEASE BE SURE YOU DISTRIBUTE THE CHILDREN'S PICK UP LOCATION FOLLOWING THE PARADE TO ALL PARENTS AND/OR AUTHORIZED ADULTS.</p>
Name & Phone Number: contact person for your float	208.000.0000
Float Guides: walkers guiding float on the parade route (MUST have lights or reflector vests!!!)	Tim Walker , Sherry Price, Mike Sweet, Rebecca Nash